RICHMOND
ASSOCIATION OF REALTORS®

Designated REALTOR® Non-Member Declaration

membership@RARealtors.com
804.422.5000

Please use this form to report the name of a new licensee affiliated with your REALTOR® member firm who will not be joining a REALTOR® organization*. Completed forms should be sent to membership@RARealtors.com within ten (10) days of the licensee's affiliation of your firm. Rules about non-member salespersons may be found in our bylaws.

The fees to declare a non-member salesperson are posted to the Designated REALTOR®'s member account and due by the last business day of the month it was billed.

	January	February	March	April	May	June
NAR	$156.00	$156.00	$156.00	$156.00	$156.00	$156.00
VAR	$203.00	$203.00	$203.00	$203.00	$203.00	$203.00
RAR	$225.00	$206.25	$187.50	$168.75	$150.00	$131.25
Total	**$584.00**	**$565.25**	**$546.50**	**$527.75**	**$509.00**	**$490.25**
	July	August	September	October	November	December
NAR	$156.00	$156.00	$156.00	$156.00	$156.00	$156.00
VAR	$203.00	$203.00	$203.00	$203.00	$203.00	$203.00
RAR	$112.50	$93.75	$75.00	$56.25	$37.50	$18.75
Total	**$471.50**	**$452.75**	**$434.00**	**$415.25**	**$396.50**	**$377.75**

Firm Name _____ Firm MLS ID _____

Agent (Full) Name on License _____

Real Estate License # _____ Exp. Date _____

Agent Contact Phone _____

Agent Email Address _____

As Designated REALTOR® for the above referenced firm, partnership or corporation I understand and accept responsibility for this licensee's responsibilities as well as his/her compliance with the Richmond Association of REALTORS® Bylaws and the Constitution and Bylaws State and National Associations of REALTORS®.

Name (print) _____

Signature _____ Date_____

Participating Broker/ Designated REALTOR®

*If the new licensee joins the Richmond Association of REALTORS® within ten (10) days of affiliating with your member firm, this certification form is not required.