



CVR MLS Appraiser Participant Application
membership@rarealtors.com (P) 804.422.5000

- Please submit your completed application to membership@rarealtors.com.
- Once your application has been processed, we will send you an invoice with all applicable CVR MLS fees to the email provided in this application. The invoice will contain a secure payment link for your convenience.
- CVR MLS access codes will be provided within one business day of receipt of application fees.
- **All new CVR MLS Users must complete the Intro to CVR MLS class within 90 days of their join date.**

Fees - Quarterly fees of \$180 are prorated based on the month of application.

Joining 1 st month of Quarter January April July October	Joining 2 nd month of Quarter February May August November	Joining 3 rd month of Quarter March June September December
Application Fee: \$180.00 Quarterly Fee: \$180.00 Total Due: \$360.00	Application Fee: \$180.00 Quarterly Fee: \$120.00 Total Due: \$300.00	Application Fee: \$180.00 Quarterly Fee: \$60.00 Next Quarter Fee: \$180.00 Total Due: \$420.00**

** Includes application fee, prorated quarterly fee and next quarter's fee.

Applicant Name _____

Appraiser License # _____ Exp. Date _____

Home Address _____

City, State and Zip: _____

Company Name _____

Company Address _____

City, State and Zip: _____

Email _____

Preferred Phone: _____ ☐ Home / ☐ Office / ☐ Cell

Cell Phone: _____ Text? ☐ Yes / ☐ No

NRDS# _____

Primary REALTOR® Association _____

(If Applicant is not a member of the Richmond Association of REALTORS® or the Southside Virginia Association of REALTORS®, a letter of good standing from the REALTOR® association where Applicant holds primary membership must accompany this application.)

SentriLock® Lockbox Service

Active CVR MLS Participants and Subscribers are eligible for SentriLock lockbox service. You will be emailed an invitation to activate your SentriLock® service once your CVR MLS access is active. **SentriLock® fees are not included in CVR MLS fees.**



INTRO TO CVR MLS MANDATORY TRAINING

All new CVR MLS Users must complete the three (3) hour Intro to CVR MLS class within 90 days of their join date. The class is offered monthly in a live, virtual (Zoom) environment or in an On-Demand format through the online education platform at learning.rarealtors.com. The class combines an overview of the CVR MLS technology suite and training of the basic Rules and Regulations. Completion of the class includes a fine waiver good for one year from class completion. As a courtesy, CVR MLS Staff will register you for the next available live, virtual class as part of this application process. If you choose to complete the class through the on-demand option, or in another live session, please update your confirmation accordingly. **Users are responsible for the completion of this class within their 90 day window. If the class is not completed within the 90 day window, your MLS account will be suspended until the class is completed.** See our [KnowledgeBase article](#) for a full overview.

DESIGNATED REALTOR® CVR MLS PARTICIPANT AGREEMENT

I hereby make application for Participant Appraisal access to CVR MLS and agree as a condition of participation in the MLS to abide by all CVR MLS bylaws, rules and regulations and other obligations of participation, including payment of fees when they are due. I have thoroughly familiarized myself with CVR MLS Rules and Regulations. I agree to be bound by the National Association of REALTORS® Code of Ethics and their enforcement in accordance with the terms and conditions as established in the NAR Code of Ethics and Arbitration Manual, including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS®. I agree to prohibit access to the CVR MLS and its data by those not authorized to use the MLS data, and agree to keep any security features confidential and will not share my log in credentials.

CVR MLS service fees are posted quarterly to Participant and Subscriber online accounts. No paper statements will be sent. CVR MLS services may be terminated for nonpayment of dues and fees. I understand that if I no longer wish to maintain my Participation, CVR MLS must be notified in writing with the proper forms provided. I understand dues, fees and assessments are non-refundable and that failure to pay all dues, fees, fines and assessments when due may result in the loss of my CVR MLS and lockbox privileges.

By signing below, I consent that the Central Virginia Regional MLS (CVR MLS) may contact me at the specified address, telephone numbers and email address I provide or through any other means of communication used by CVR MLS. This consent applies to any and all changes in contact information that may be provided by me to the CVR MLS in the future. I recognize that certain state and federal laws may place limits on such communication and as part of my subscription I am consenting to waive those limitations. I acknowledge that CVR MLS's primary form of communication with its subscribers is electronic mail (email) and I understand that it is my responsibility to notify CVR MLS immediately of any change to my email address.

Print Name _____

Signature _____ Date _____

Designated REALTOR® Appraiser Participant Applicant