



CVR MLS New Subscriber Application

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The CVR MLS Subscriber Applicant and Participating Broker/Designated REALTOR® must sign this application.* Application fees are posted to the applicant's online account upon processing of this application. CVR MLS access codes are provided to the user within one business day of receipt of application fees.

Applicant Name _____ DBA _____

Real Estate License # _____ Exp. Date _____ NRDS# _____

Home Address _____

City, State and Zip: _____

Cell Phone _____

May we communicate with you via text message? Yes No

Email _____

Firm/Branch Name _____ Firm/Branch CVR MLS ID _____

Firm/Branch Address _____

City, State and Zip: _____

Supra® Lockbox Key Service

Active CVR MLS Participants and Subscribers are eligible for Supra® key and lockbox service. Once your application has been processed, you may electronically submit the [Supra Key Application found here](#). **Supra® fees are not included in application costs.**

Current Supra® Key serial # _____ Supra® Key PIN _____

Key issued through _____ Association/MLS

Primary REALTOR® Association _____

Fee Schedule

Application fees are \$180. Quarterly fees of \$180 are prorated based on the month of application.

Joining 1 st month of Quarter January April July October	Joining 2 nd month of Quarter February May August November	Joining 3 rd month of Quarter March June September December
\$360	\$300	\$420

* If the applicant's firm is not a current Participant in CVR MLS, the firm and Participating Broker application must be submitted before the agent may make application. Visit <https://rarealtors.com/> for applications.

CENTRAL VIRGINIA REGIONAL MULTIPLE LISTING SERVICE SUBSCRIPTION AGREEMENT

I hereby make application for Subscriber access to CVR MLS and agree as a condition of participation in the MLS to abide by all CVR MLS rules and regulations and other obligations of participation, including payment of fees when they are due. I have thoroughly familiarized myself with CVR MLS Rules and Regulations. I agree to be bound by the National Association of REALTORS® Code of Ethics and their enforcement, in accordance with the terms and conditions as established in the NAR Code of Ethics and Arbitration Manual, including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS®. I agree to the following:

- To prohibit unauthorized access to the CVR MLS database
- To keep all security features confidential and not share my log in credentials;
- To maintain listing information in a complete, accurate and timely manner; and
- To assume full responsibility for the information I enter into the MLS

CVR MLS service fees are posted quarterly to Participant and Subscriber online accounts. No paper statements will be sent. I understand that if I no longer wish to maintain my subscription, CVR MLS must be notified in writing. I understand fees, fines and assessments are non-refundable and that failure to pay all fees, fines and assessments when due may result in the termination of my CVR MLS services

By signing below, I consent that the Central Virginia Regional MLS (CVR MLS) may contact me at the specified address, telephone numbers, email address or other means of communication available. This consent applies to any and all changes in contact information that may be provided by me to the CVR MLS in the future. I recognize that certain state and federal laws may place limits on such communication and as part of my subscription and I am consenting to waive those limitations. I acknowledge that CVR MLS's primary form of communication with its subscribers is electronic mail (email) and I understand that it is my responsibility to notify CVR MLS immediately of any change to my email address.

Signature of Subscriber Applicant *Date*

As Designated REALTOR® for the above referenced firm, partnership or corporation I understand and accept responsibility for this licensee's activities as well as his/her compliance with the CVR MLS Rules and Regulations.

Name (print) _____
Participating Broker/ Designated REALTOR®

Signature _____
Participating Broker/ Designated REALTOR® *Date*

(Staff Use) Accepted By: _____ Date: _____ Member # Issued _____
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