

2024 RAR/CVR MLS New Member Dues Summary

Individual REALTOR® Member and CVR MLS Subscriber Joining Costs

	January	February	March*	April	May	June*
<u>RAR DUES</u>						
2024 National Assoc. of REALTORS®	\$156.00	\$143.00	\$130.00	\$117.00	\$104.00	\$91.00
2024 NAR Special Assessment	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
2024 Virginia REALTORS®	\$191.00	\$191.00	\$191.00	\$143.25	\$143.25	\$143.25
Virginia REALTORS® New Member Fee	\$191.00	\$191.00	\$191.00	\$191.00	\$191.00	\$191.00
2024 REALTOR® Dues	\$225.00	\$206.25	\$187.50	\$168.75	\$150.00	\$131.25
REALTOR® Application Fee	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00
REALTOR® Orientation & Ethics	\$325.00	\$325.00	\$325.00	\$325.00	\$325.00	\$325.00
RPAC (optional)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
REALTOR® DUES SUBTOTAL	\$1558.00	\$1526.25	\$1494.50	\$1415.00	\$1383.25	\$1351.50
<u>CVR MLS FEES (if joining)</u>						
CVR MLS Processing Fee	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00
CVR MLS Subscriber Fee	\$180.00	\$120.00	\$240.00	\$180.00	\$120.00	\$240.00
CVR MLS SUBTOTAL	\$360.00	\$300.00	\$420.00	\$360.00	\$300.00	\$420.00
TOTAL FOR RAR AND CVR MLS	\$1,918.00	\$1,826.25	\$1,914.50	\$1,775.00	\$1,683.25	\$1,771.50

	July	August	September*	October	November	December*
<u>RAR DUES</u>						
2024 National Assoc. of REALTORS®	\$78.00	\$65.00	\$52.00	\$39.00	\$26.00	\$13.00
2024 NAR Special Assessment	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
2024 Virginia REALTORS®	\$95.50	\$95.50	\$95.50	\$47.75	\$47.75	\$47.75
Virginia REALTORS® New Member Fee	\$191.00	\$191.00	\$191.00	\$191.00	\$191.00	\$191.00
2024 REALTOR® Dues	\$112.50	\$93.75	\$75.00	\$56.25	\$37.50	\$18.75
REALTOR® Application Fee	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00
REALTOR® Orientation & Ethics	\$325.00	\$325.00	\$325.00	\$325.00	\$325.00	\$325.00
**2025 Membership Dues/Assessments			0	\$617.00	\$617.00	\$617.00
RPAC (optional)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
REALTOR® DUES SUBTOTAL	\$1272.00	\$1240.25	\$1208.50	\$1746.00	\$1714.25	\$1682.50
<u>CVR MLS FEES (if joining)</u>						
CVR MLS Processing Fee	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00
CVR MLS Subscriber Fee	\$180.00	\$120.00	\$240.00	\$180.00	\$120.00	\$240.00
CVR MLS SUBTOTAL	\$360.00	\$300.00	\$420.00	\$360.00	\$300.00	\$420.00
TOTAL FOR RAR AND CVR MLS	\$1,632.00	\$1,540.25	\$1,628.50	\$2,106.00	\$2,014.25	\$2,102.50

*Includes prorated month's fee plus next quarter's fees of \$180.

**Special Note: Membership dues after 10/1/2024 will include annual membership dues for 2024.

Recurring Fees and Dues

Description	Amount	Date Billed	Due By
1 st Quarter MLS	\$180	December 2	December 31
2 nd Quarter MLS	\$180	March 1	April 1
3 rd Quarter MLS	\$180	June 1	July 1
4 th Quarter MLS	\$180	September 1	October 1
2024 REALTOR® Dues	\$617*subject to change	October 1	January 2nd



Richmond Association of REALTORS® Member Application

membership@rarealtors.com

(P) 804.422.5000

Please submit completed applications to membership@rarealtors.com.

1. You must have an active Virginia real estate license associated with an active RAR member firm. **We cannot process your application without proof of licensure from DPOR, therefore your license status must be active on DPOR's website before we can accept your application.**
2. Please fill out all sections completely to avoid delays in your application process.
3. Please make sure your broker has signed this application.
4. Once your application has been processed, we will send you an invoice with all applicable REALTOR® membership fees to the email provided in this application. The invoice will contain a secure payment link for your convenience. Once payment is received, your membership will be considered active. See New Member Dues Summary at RAREaltors.com for a breakdown of all fees.
5. **All new REALTOR® members are required to attend our New Member Orientation Ethics class (NMO) within 90 days of their membership activation.** If you are a new REALTOR®, or have been an inactive REALTOR® for over a year, you will be registered in the next available NMO class date and that date will be provided to you in your Welcome email. If you are unable to attend that class, please contact us to register you for another class. These dates can be viewed on our calendar at RAREaltors.com.
6. **If you do not complete the NMO class within the 90-day period, your membership will be terminated.**



APPLICANT INFORMATION

Full Name on License _____

DBA _____ Date of Birth _____

Home Address _____

City, State and Zip _____

Preferred Phone: _____ ☐ Home / ☐ Office / ☐ Cell

Cell Phone: _____ Text? ☐ Yes / ☐ No

Email Address _____

Real Estate License # _____ Exp. Date _____

Preferred Mailing Address: ☐ Home / ☐ Firm

APPLICANT FIRM INFORMATION

Firm/Branch Name _____ Firm/Branch MLS ID _____

Supervising Broker Name _____

Firm/Branch Address _____

City, State and Zip _____

PRIMARY FIELD OF BUSINESS

Indicate your primary field of business by selecting one of the following that best describes your role as a licensee. (Pick one):

- | | | |
|---|---|--|
| <input type="checkbox"/> 100 General Sales | <input type="checkbox"/> 200 General Commercial | <input type="checkbox"/> 302 General Real Estate |
| <input type="checkbox"/> 120 Brokerage Management | <input type="checkbox"/> 224 Office Support Staff | <input type="checkbox"/> 411 Builder/Developer |
| <input type="checkbox"/> 130 Property Management | <input type="checkbox"/> 300 Auctioneer | |

REALTOR® NEW MEMBER ORIENTATION ETHICS CLASS

REALTOR® New Member Orientation Ethics (NMO) is required for your REALTOR® membership unless you are an active REALTOR® in another association or have completed a comparable REALTOR® orientation within the past year. **You must complete the NMO class within ninety (90) days of the date of your REALTOR® membership activation or your membership will be terminated.** Once terminated, you will have to reapply for membership, which will include payment of all application fees.

MEMBERSHIP REQUESTED (check one)

- ☐ RAR as Primary Association (You do not have another active REALTOR® membership at another association. As primary association, your NAR and VAR dues will be collected through RAR)
- ☐ RAR as Secondary Association (You belong to another REALTOR® association and that association collects your NAR and applicable state dues.)

Primary Association: _____

A letter of good standing from your primary association must accompany this application.

REALTOR® and LICENSE HISTORY

- ☐ Yes / ☐ No Are you a previous REALTOR® member of RAR or any association?
If Yes, NRDS # _____
A letter of good standing from your previous association must accompany this application
- ☐ Yes / ☐ No Do you hold, or have you ever held, a real estate license in another state?
If Yes, State of Licensure _____
- ☐ Yes / ☐ No Have there been any complaints/cases against you before any real estate association, state real estate regulatory agency or any other agency of government within the last three years?

If yes, please specify the substance of each complaint, the agency before which the complaint was made, and the status or resolution of such complaint.

- ☐ Yes / ☐ No Have you ever had a real estate license suspended or revoked?
If yes, specify date and details:

REALTOR® MEMBERSHIP AGREEMENTS

Code of Ethics Requirement

I, hereby, apply for membership in the Richmond Association of REALTORS® (RAR). I agree as a condition of membership to complete the New Member Orientation course within ninety (90) days of the date of my REALTOR® membership application. I further understand that if I fail to attend the mandatory orientation within ninety (90) days, my membership will be terminated, at which time I will be given notice of the termination of my provisional membership. I understand that I will be required to complete periodic Code of Ethics training as specified in the Association's Bylaws as a condition of membership and will abide by the National Association of REALTORS® Code of Ethics, Local, State & National Association Constitution, Bylaws, Association Policies, including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS®.

Membership Dues and Fees

I understand that I will be granted provisional membership upon completion of the application process, and that my application is subject to review by the Board of Directors. If elected to membership I agree to pay (when due) the established fees, dues, assessments, and fines in effect while I am a member of this Association. I understand that if I no longer wish to maintain my membership, the Association must be notified in writing. I further understand there will be no refund of dues paid should I terminate my membership in the Association. I assume full personal responsibility for all Association and dues, fees, fines, and assessments. I understand dues, fees and assessments are non-refundable and that failure to pay all dues, fees, fines, and assessments when due may result in the loss of my REALTOR® membership.

Membership Status Changes

I understand that I must notify the Association if I transfer my license from one firm comprised of REALTOR® principals to another firm comprised of REALTOR® principals within the timeframe set forth under the Association's Bylaws. I further understand that failure to do so will result in the automatic termination of my membership unless otherwise directed by the Board of Directors.

REALTOR® Trademark

I understand that my use of the REALTOR® trademarks must comply with the National Association's trademark rules. I acknowledge that as a member of the Association, I will be licensed to use the REALTOR® trademarks to indicate such membership, and I agree to abide by the rules governing use of those trademarks. I understand that REALTOR® is a federally registered trademark of the National Association and use of this designation is subject to rules promulgated by the National Association. Upon termination of my membership in the Association for any reason, my license to use the term REALTOR® is automatically revoked and I will immediately discontinue use of the term REALTOR® and all REALTOR® trademarks.

By signing below, I consent that the Richmond Association of REALTORS® (RAR) may contact me at the specified address, telephone numbers and email address I provide or through any other means of communication used by the Association. This consent applies to any and all changes in contact information that may be provided by me to the RAR in the future. I recognize that certain state and federal laws may place limits on such communication and as part of my subscription I am consenting to waive those limitations. I acknowledge that RAR's primary form of communication with its subscribers is electronic mail (email) and I understand that it is my responsibility to notify RAR immediately of any change to my email address.

Signature of REALTOR® Applicant

Date

As Designated REALTOR® for the above referenced firm, partnership, or corporation I understand and accept responsibility for this licensee's responsibilities as well as his/her compliance with the Richmond Association of REALTORS® Bylaws and the Constitution and Bylaws State and National Associations of REALTORS®.

Name (print) _____

Signature _____

Participating Broker/ Designated REALTOR®

Date



CVR MLS New Subscriber Application

membership@rarealtors.com

(P) 804.422.5000

- The CVR MLS Subscriber Applicant and Participating Broker/Designated REALTOR® must sign this application*.
- Once your application has been processed, we will send you an invoice with all applicable CVR MLS fees to the email provided in this application. The invoice will contain a secure payment link for your convenience.
- CVR MLS access codes will be provided to the user within one business day of receipt of application fees.
- Completed applications may be mailed to membership@rarealtors.com.
- **All new CVR MLS Users must complete the Intro to CVR MLS class within 90 days of their join date.**

Applicant Name _____

Real Estate License # _____ Exp. Date _____

NRDS# _____

Home Address _____

City, State and Zip: _____

Preferred Phone: _____ ☐ Home / ☐ Office / ☐ Cell

Cell Phone: _____ Text? ☐ Yes / ☐ No

Email _____

Firm/Branch Name* _____ Firm/Branch CVR MLS ID _____

Firm/Branch Address _____

City, State and Zip: _____

SentriLock® Lockbox Service

Active CVR MLS Participants and Subscribers are eligible for SentriLock lockbox service.

You will be emailed an invitation to activate your SentriLock® service once your CVR MLS access is active.

SentriLock® fees are not included in CVR MLS fees and are non-refundable.

CVR MLS Fee Schedule

Quarterly fees of \$180 are prorated based on the month of application.

Joining 1 st month of Quarter January April July October	Joining 2 nd month of Quarter February May August November	Joining 3 rd month of Quarter March June September December
Application Fee: \$180.00 Quarterly Fee: \$180.00 Total Due: \$360.00	Application Fee: \$180.00 Quarterly Fee: \$120.00 Total Due: \$300.00	Application Fee: \$180.00 Quarterly Fee: \$60.00 Next Quarter Fee: \$180.00 Total Due: \$420.00**

**Includes application fee, prorated quarterly fee and next quarter's fee

* If the applicant's firm is not a current Participant in CVR MLS, the firm and Participating Broker application must be submitted before the agent may make application. Visit <https://rarealtors.com/> for applications.



INTRO TO CVR MLS MANDATORY TRAINING

All new CVR MLS Users must complete the three (3) hour Intro to CVR MLS class within 90 days of their join date. The class is offered monthly in a live, virtual (Zoom) environment or in an On-Demand format through the online education platform at learning.rarealtors.com. The class combines an overview of the CVR MLS technology suite and training of the basic Rules and Regulations. Completion of the class includes a fine waiver good for one year from class completion. As a courtesy, CVR MLS Staff will register you for the next available live, virtual class as part of this application process. If you choose to complete the class through the on-demand option, or in another live session, please update your confirmation accordingly. **Users are responsible for the completion of this class within their 90 day window. If the class is not completed within the 90 day window, your MLS account will be suspended until the class is completed.** See our [KnowledgeBase article](#) for a full overview.

CENTRAL VIRGINIA REGIONAL MULTIPLE LISTING SERVICE SUBSCRIPTION AGREEMENT

I hereby make application for Subscriber access to CVR MLS and agree as a condition of participation in the MLS to abide by all CVR MLS rules and regulations and other obligations of participation, including payment of fees when they are due. I have thoroughly familiarized myself with CVR MLS Rules and Regulations. I agree to be bound by the National Association of REALTORS® Code of Ethics and their enforcement, in accordance with the terms and conditions as established in the NAR Code of Ethics and Arbitration Manual, including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS®. I agree to the following:

- To prohibit unauthorized access to the CVR MLS database;
- To keep all security features confidential and not share my log in credentials;
- To maintain listing information in a complete, accurate and timely manner; and
- To assume full responsibility for the information I enter into the MLS

CVR MLS service fees are posted quarterly to Participant and Subscriber online accounts. No paper statements will be sent. I understand that if I no longer wish to maintain my subscription, CVR MLS must be notified in writing. I understand fees, fines and assessments are non-refundable and that failure to pay all fees, fines and assessments when due may result in the termination of my CVR MLS services and loss of lockbox privileges.

By signing below, I consent that the Central Virginia Regional MLS (CVR MLS) may contact me at the specified address, telephone numbers, email address or other means of communication available. This consent applies to any and all changes in contact information that may be provided by me to the CVR MLS in the future. I recognize that certain state and federal laws may place limits on such communication and as part of my subscription and I am consenting to waive those limitations. I acknowledge that CVR MLS's primary form of communication with its subscribers is electronic mail (email) and I understand that it is my responsibility to notify CVR MLS immediately of any change to my email address.

Signature of Subscriber Applicant

Date

As Designated REALTOR® for the above referenced firm, partnership or corporation I understand and accept responsibility for this licensee's activities as well as their compliance with the CVR MLS Rules and Regulations.

Name (print) _____

Signature _____

Participating Broker/ Designated REALTOR®

Date