



## Designated REALTOR® Non-Member Declaration

[membership@rarealtors.com](mailto:membership@rarealtors.com)  
(P) 804.422.5000 (F) 804.422.5051

Please use this form to report the name of a new licensee affiliated with your REALTOR® member firm who will not be joining a REALTOR® organization\*. Completed forms should be sent to [membership@rarealtors.com](mailto:membership@rarealtors.com) within ten (10) days of the licensee's affiliation of your firm. Rules about non-member salespersons may be found in our [Membership KnowledgeBase](#).

The fees to declare a non-member salesperson are posted to the Designated REALTOR®'s member account and due by the last business day of the month it was billed.

	January	February	March	April	May	June
NAR	\$156.00	\$156.00	\$156.00	\$156.00	\$156.00	\$156.00
VAR	\$191.00	\$191.00	\$191.00	\$191.00	\$191.00	\$191.00
RAR	\$225.00	\$206.25	\$187.50	\$168.75	\$150.00	\$131.25
<b>Total</b>	<b>\$572.00</b>	<b>\$553.25</b>	<b>\$534.50</b>	<b>\$515.75</b>	<b>\$497.00</b>	<b>\$478.25</b>
	July	August	September	October	November	December
NAR	\$156.00	\$156.00	\$156.00	\$156.00	\$156.00	\$156.00
VAR	\$191.00	\$191.00	\$191.00	\$191.00	\$191.00	\$191.00
RAR	\$112.50	\$93.75	\$75.00	\$56.25	\$37.50	\$18.75
<b>Total</b>	<b>\$459.50</b>	<b>\$440.75</b>	<b>\$422.00</b>	<b>\$403.25</b>	<b>\$384.50</b>	<b>\$365.75</b>

Firm Name \_\_\_\_\_ Firm ID \_\_\_\_\_

Agent (Full) Name on License \_\_\_\_\_

Real Estate License # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Agent Contact Phone \_\_\_\_\_

Agent Email Address \_\_\_\_\_

As Designated REALTOR® for the above referenced firm, partnership or corporation I understand and accept responsibility for this licensee's responsibilities as well as his/her compliance with the Richmond Association of REALTORS® Bylaws and the Constitution and Bylaws State and National Associations of REALTORS®.

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Participating Broker/ Designated REALTOR®*

\*If the new licensee joins the Richmond Association of REALTORS® within ten (10) days of affiliating with your member firm, this certification form is not required.