



REALTOR® Termination Form

membership@rarealtors.com

(P) 804.422.5000

- If you are a Designated REALTOR®, please complete sections 1, 2, and 4 for a licensee no longer affiliated with your firm.
- If you are an agent or associate broker terminating your REALTOR® membership, please complete sections 1 through 3.
- **This form is used to terminate REALTOR® membership. If you would like to terminate your CVR MLS services, please use the CVR MLS Termination Form found on our website.**

Section 1 Firm Information

Firm Name _____ Firm ID _____

Firm Address _____

City, State and Zip _____

Section 2 Agent Information

Name on DPOR License _____ MLS ID _____

Home Address _____

City, State and Zip _____

Contact Phone _____

Email Address _____

RE License No. _____ Exp. Date _____

Section 3 Agent Termination Acknowledgement

I am terminating my Richmond Association of REALTORS® membership. I understand that this application will be processed by RAR staff upon receipt and my termination will be effective upon processing.

Agent Signature _____ Date _____

Section 4 Broker Termination Acknowledgement

Name (print) _____

Signature _____

Participating Broker/ Designated REALTOR®

Date



CVR MLS Termination Form

membership@rarealtors.com
(P) 804.422.5000 (F) 804.422.5051

This form is used to terminate CVR MLS services.

- Please note that this form will be processed and effective upon receipt.
- If you are a Designated REALTOR®, please complete sections 1, 2 and 4 for an Agent licensee (including associate brokers) or administrative assistant no longer affiliated with your firm.
- If you are an Agent licensee (including associate brokers) or administrative assistant terminating your CVR MLS services, please complete sections 1 through 3.
- CVR MLS issued SentiLock boxes must be returned to CVR MLS offices in accordance with CVR MLS rules and regulations.
- Completed applications should be mailed to membership@rarealtors.com.

Section 1 Firm Information

Firm Name _____ Firm ID _____

Firm Address _____

City, State and Zip _____

Section 2 Agent/Administrative Assistant Information

Name _____ MLS ID _____

Home Address _____

City, State and Zip _____

Preferred Phone: _____ ☐ Home / ☐ Office / ☐ Cell

Email Address _____

Agent DPOR License No. _____ Exp. Date _____

Section 3 Agent Termination Acknowledgement

☐ I am terminating my subscription to CVR MLS. **I understand that any CVR MLS refund due will be held until all SentiLock lockboxes reflected in my SentiLock account have been returned.**

Agent Signature _____ Date _____

Section 4 Broker Termination Acknowledgement

Please note that any firm listings remaining in the Agent's name must be reassigned to a new listing agent within ten (10) days from the date of the Membership Department's receipt of this form.

If no change is made within ten (10) days of such date, the listing(s) will automatically be placed in the name of the Designated REALTOR®.

Name (print) _____

Signature _____

Participating Broker/ Designated REALTOR®

Date